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STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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| PUBLIC MEETING MINUTES: | <b>BOARD OF VETERINARY MEDICINE</b>  |
| MEETING DATE AND TIME:  | <b>Tuesday, October 9, 2012 at 1:00 p.m.</b>   |
| PLACE:                  | 861 Silver Lake Boulevard, Dover, Delaware<br>Conference Room A, Second floor of the Cannon Building |
| MINUTES FOR APPROVAL:   | November 13, 2012  |

**MEMBERS PRESENT**

Rachel Longfellow, LVT, Vice-President  
Natalie Titus, DVM  
Lena Corder, Public Member  
Patricia Ennis, Public Member  
Lynn Nellius, LVT

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Heeney, Deputy Attorney General  
Sandra Wagner, Administrative Specialist III

**MEMBERS ABSENT**

Craig Metzner, DVM, President  
Roberta Jackson, VMD

**CALL TO ORDER**

Ms. Longfellow called the meeting to order at 1:04 p.m.

**REVIEW OF MINUTES**

The Board reviewed the minutes of the September 11, 2012 meeting. Ms. Nellius made a motion, seconded by Ms. Corder to approve the minutes. By unanimous vote, the motion carried.

**UNFINISHED BUSINESS**

**Discussion of code 3313 B as it pertains to waivers**

Ms. Heeney discussed the wording under code 3313 B as it pertains to waivers and showed the Board a way to re-word the code to add that after a hearing or review of documentation could be inserted so that the Board could make the decision to review the documentation instead of

having to hold a hearing every time. The Board discussed the proposed changes and decided to not make any changes to the statute at this time.

Ratification of Dr. Marianne Gallagher's Application

Ms. Nellius made a motion, seconded Ms. Corder to ratify the application for Ms. Marianne Gallagher for licensure by reciprocity.

By unanimous vote, the motion carried.

**NEW BUSINESS**

Review of Applications for the VTNE

Ms. Nellius made a motion, seconded by Ms. Ennis, to approve the following persons to sit for the VTNE with the exception of Holly Bugbee-McCue which will be tabled:

Meredith Wille  
Kerri Howard  
Lauren Cabbage  
Regina Walls  
Linda Lee  
Kimberly Wire  
Gabrielle McLaughlin  
Toni Trombino  
Tracy Czach  
Megan DeMory  
Kirsten Frock  
Stephanie Egan  
Christine Hudon  
Jennifer Perkins  
Vicki Moore  
Angela Dion  
Colleen Jones  
Amy Smith  
Kerry Gould

By unanimous vote, the motion carried.

Review of Application for Veterinarian Licensure by Reciprocity

Ms. Ennis made a motion, seconded by Ms. Corder, to propose to deny the following person for licensure by reciprocity for discipline history and not having a certificate from the ECVFG:

Jonathan Allen

By unanimous vote, the motion carried.

Ratification of Applications for Veterinary Tech by Examination

Dr. Titus made a motion, seconded by Ms. Nellius, to ratify the following persons for veterinary tech licensure by examination:

Lindsay Parker Smith  
Andrea Kendall  
Rochelle Grupp  
Courtney Stephen

Hasuna Hines  
Staci Welsh  
Rachel Brayley  
Lynn Estabrooke  
Sherif Gerges  
Tracey Samoiloff  
Timothy Levesque  
Grace Kline  
Cheryl Zimmerman  
Jessica Ford

By unanimous vote, the motion carried.

Ratification of Application for Veterinarian Licensure by Reciprocity

Dr. Titus made a motion, seconded by Ms. Corder, to ratify the following persons for veterinarian licensure by reciprocity:

Emily Schaefer  
Charity Uman

By unanimous vote, the motion carried.

Review of Application for Veterinary Tech by Examination

Dr. Titus made a motion, seconded by Ms. Nellius, to approve the following persons to sit for the VTNE:

Kerry Kolbe

By unanimous vote, the motion carried.

Review of Continuing Education Courses

There were no continuing education courses for review in October.

Discussion of Letter from James Collins about Legislative Session

The Board discussed the letter and decided that no changes will be made for this legislative session.

Status of Complaints

28-12-11 – Forwarded to AG Office  
28-12-12 – Assigned to Dr. Titus  
28-17-11 – Closed by Investigator

**OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

There was no other business before the Board.

**PUBLIC COMMENT**

There was no public comment.

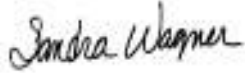
**NEXT SCHEDULED MEETING**

The next meeting was scheduled for Tuesday, November 13, 2012 at 1:00 p.m.

**ADJOURNMENT**

There being no further business, Ms. Nellius made a motion, seconded by Dr. Titus, to adjourn the meeting. By unanimous vote, the motion carried. The meeting adjourned at 1:42 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sandra Wagner".

Sandra Wagner  
Administrative Specialist III

*The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.*